

Information needed to open a Trust Account

## **Trust Account**

- Certificate of Trust/Memorandum of Trust
  - Must contain:
    - 1. Name and date of the Trust and any amendments
    - 2. The name and address of the current acting trustee(s)
    - 3. The powers of the trustee(s) relating to the purposes for which the certificate is being offered
    - 4. The revocability or irrevocability of the Trust and the identity of any person holding the power to revoke the trust
    - 5. The authority of co-trustees (can they act independently or must they act together)
    - 6. A statement that the trust has not been revoked, modified, or amended in any manner that would cause the representations contained in the certificate of trust to be incorrect
    - 7. Must be signed by the settlor, trustee, or attorney of the trust
- Personal information on trustees:
  - o Name
  - Date of birth
  - Physical address
    - Proof of address may be required if it is not up to date on your ID
  - Mailing address (if applicable)
  - Employer-Occupation
  - Tax ID Number (for the Trust and all trustees)
    - TIN for the Trust may be the Grantor's SSN or an EIN which may be applied for at <u>www.irs.gov</u>
  - Valid Government Issued ID (i.e. driver's license, state identification card, military id, etc.)
  - Phone Number and email address (if applicable)